



— ST FRANCIS —  
CREDIT UNION

# ACCOUNTS & NOTICE OF AGM 2021

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Virtual AGM  
to be held on  
Monday 6th December  
2021 @ 6pm

## Notice of Motion - Amendment to Rules

That this Annual General Meeting proposes to amend the Credit Union Rules by the amendment of Rule 11 as follows :

The replacement of the words “ the hinterland of Shannon town” with the words “ residence or employment in St. Senan’s Parish (Shannon)” so that Rule 11 will read as follows;

### Rule 11 Membership

Membership shall be limited to and consist of the signatories to the application to register the credit union and such other persons having the following common bond:

- Residence or employment in the Electoral Divisions of: Ennis Urban, Ennis Rural, Doora, Dangan, Quin, Ballyblood, Tulla, Kiltannon, Newgrove, Rathclooney, Toberbreeda, Caher, Crusheen, Clooney, Kilraghtis, Spencil Hill, Templemaley, Ruan, Muckanagh, Corofin, Kilnaboy, Rath, Dysert, Kilnamona, Killannin and Kanturk;
- Residence or employment in any of the Roman Catholic Parishes of Clondegad, Kilmihil, Cranny/Coolmeen, Kilmurry McMahan and Kildysart;
- Residence or employment in the parishes of Clarecastle, Newmarket-on-Fergus, Quin, Doora and Ballyea;
- The common bond extends between the areas of Silvergrove, Portdrine, Derrynaveagh and Rathlaheen South;
- Residence or employment in St. Senan’s Parish (Shannon);

as have been duly admitted members of the credit union in accordance with these rules and comply with such of the rules as relate to membership and including, if otherwise qualified, such other persons as were members of the unincorporated bodies known as

- St. Francis Credit Union,
- Ss. Peter & Paul Credit Union,
- Fergus Credit Union,
- Shannon Credit Union, and
- Sixmilebridge Credit Union

immediately before the date on which such bodies secured registration as St. Francis Credit Union Limited, Ss. Peter & Paul Credit Union Limited, Fergus Credit Union Limited, Shannon Credit Union Limited and Sixmilebridge Credit Union Limited respectively.

### Rule Amendment – Rule 63 (4)

*“That this Annual General Meeting proposes to delete Rule 63(4) of the Rules of the Credit Union to remove the requirement for credit unions to complete and return the Return of Officers form to the Irish League of Credit Unions.”*

## Member Information – Privacy Notice

The St Francis Credit Union Privacy Notice for members can be accessed on our website [www.sfranciscu.ie](http://www.sfranciscu.ie)

The URL for the Privacy notice is

<https://www.sfranciscu.ie/wp-content/uploads/2021/11/General-Privacy-Notice-November-2021.pdf>



# Credit Union Invocation

LORD,

MAKE ME AN INSTRUMENT OF THY PEACE,  
WHERE THERE IS HATRED, LET ME SOW LOVE,  
WHERE THERE IS INJURY, PARDON,  
WHERE THERE IS DOUBT, FAITH,  
WHERE THERE IS DESPAIR, HOPE,  
WHERE THERE IS DARKNESS, LIGHT,  
AND WHERE THERE IS SADNESS, JOY.

O DIVINE MASTER,

GRANT THAT I MAY NOT SO MUCH SEEK  
TO BE CONSOLED AS TO CONSOLE,  
TO BE UNDERSTOOD AS TO UNDERSTAND,  
TO BE LOVED AS TO LOVE,  
FOR IT IS IN GIVING THAT WE RECEIVE,  
IT IS IN PARDONING THAT WE ARE PARDONED,  
AND IT IS IN DYING THAT WE ARE BORN TO ETERNAL LIFE.

## Contents

|   | Page               |
|---|--------------------|
| Amendments to Standard Rules .....  | inside front cover |
| Notice of the Annual General Meeting .....                                  | 2                  |
| Notice of Elections .....   | 3                  |
| Order of Business.....  | 3                  |
| Chairman's Address .....  | 4-5                |
| Directors' Report .....   | 6-7                |
| Directors' Responsibilities Statement .....                                 | 8                  |
| Board Oversight Committee's Responsibilities Statement .....                | 8                  |
| Independent Auditor's Report .....  | 9-11               |
| Income and Expenditure Account.....   | 12                 |
| Statement of Comprehensive Income.....                                      | 13                 |
| Balance Sheet .....   | 14                 |
| Statement of Changes in Reserves .....                                      | 15                 |
| Statement of Cash Flows.....  | 16                 |
| Notes to the Financial Statements .....                                     | 17-32              |
| <br><b>Information not forming part of the audited financial statements</b> |                    |
| Schedules to the Income and Expenditure Account.....                        | 33-34              |
| Report of the Board Oversight Committee.....                                | 35                 |
| Standing Orders for Credit Unions (Republic of Ireland).....                | 36                 |
| Directors, Staff and Committee Members.....                                 | 37                 |



# Notice of Annual General Meeting

**The 2021 Annual General Meeting of the members of St. Francis Credit Union Limited will take place via Zoom Webinar on Monday 6th December 2021 at 6.00 p.m.**

Members wishing to attend the Virtual AGM need to request an invitation to join and apply via email to: [agm2021@stfranciscu.ie](mailto:agm2021@stfranciscu.ie) and include the following information in your email:

- Name
- Member Number
- Member address

***The request for attendance must be received by close of business on 3rd December 2021.***

***The following information is pertinent to this notice.***

- St Francis Credit Union will be using Zoom Webinar as the electronic platform for the meeting.
- To gain access to the meeting a member must request an invitation to the virtual meeting by emailing [agm2021@stfranciscu.ie](mailto:agm2021@stfranciscu.ie). This request must be received by close of business on 3rd December 2021. Following the request for invitation the member will receive an invitation by email to join the meeting on 6th December at 6 p.m.
- The information required to request an invitation is your name, member number and address.
- The Credit Union will be verifying members details prior to issuing invitations.
- All non-presenting participants will be muted and have their cameras switched off to allow the smooth running of the meeting. However, you can type a question to the host by clicking on the "chat" button on the bottom of the screen.
- Elections for the position of Auditor, Board Oversight Committee and Board of Directors will take place.
- Voting will be conducted by way of Online Poll and Members will be asked to vote Yes/No electronically for the resolution or for each candidate when instructed by the Chairperson.
- Votes will be tallied electronically, verified by the Internal Auditor, and recorded by the meeting Secretary.
- This virtual AGM meeting will be recorded.

# Notice of Elections

Elections will be held to fill:

- 3 vacancies on the Board of Directors
- 1 vacancy on the Board Oversight Committee
- The position of Auditor

**Date: 4<sup>th</sup> November 2021**

**Signed: Martina Brennan, Secretary**

## Order of Business

01. Acceptance of proxies by Board of Directors
02. Ascertainment that a quorum is present
03. Adoption of Standing Orders
04. Reading and approval of minutes of AGM 2020
05. Report of the Board of Directors
06. Consideration of accounts
07. Report of the Auditors
08. Report of the Board Oversight Committee
09. Declaration of dividend / rebate of interest (if any) & approval of ILCU affiliation fee
10. Report of the Credit Committee
11. Report of the Credit Control Committee
12. Report of the Membership Committee
13. Report of the Promotion / Youth Committee
14. Report of the Investment Committee
15. Report of the Insurance Officer
16. Report of the Nominating Committee
17. Elections of Auditor, Board of Directors & Board Oversight Committee
18. Notice of Motion (Amendment to Rules)
19. Any other business
20. Announcement of election results
21. Members draw
22. Close of meeting

- Please exercise your right as a member of the Credit Union and attend the A.G.M.
- Only those who have reached the age of 16 may participate in the business of the A.G.M.
- A draw will be held among the members attending the Virtual AGM

### The following proposals to be put to meeting by the board of directors

- That this annual general meeting agrees the affiliation fee of €1 per adult member (over 16 years) be paid to the Irish League of Credit Unions by deduction from member share accounts.

# Chairman's Address

**For the financial year ended 30 September 2021**

Welcome to the 55th Annual General Meeting of St. Francis Credit Union. On behalf of the Board of Directors of our Credit Union it is an honour to present to you our Annual Report and Accounts for the year ended 30th September 2021.

2021 has been a year of positives for St Francis Credit Union which included a merger with Shannon Credit Union, an increase in our annual surplus and significant organic growth in the value of our loan book.

During the year we completed the legal Transfer of Engagements from Shannon Credit Union. In extending a warm welcome to the members of Shannon Credit Union, we thank the volunteers, directors, staff and committees of Shannon Credit Union for their work in the past. We are committed in continuing and improving the level of service enjoyed by Shannon Credit Union members.

Risks associated with Covid 19 continue to be of concern to the Board of St Francis Credit Union. Although most people have learned to live with the pandemic the nature of our business, a lot of which is face-to-face contact, and it brings considerable risks to the health and wellbeing of our staff and members who transact. Our wish is that people stay healthy and continue to follow all public health guidelines in relation to the pandemic.

St. Francis Credit Union continues to be relevant to our membership and our local communities through the provision for the financial needs of our members in a co-operative, professional and non-discriminatory manner. This vision is achievable through fostering and developing a co-operative spirit and principles among our members, provision of a comprehensive range of financial services to all our members and acting in an effective and efficient manner and according to best practice.

During 2021 the value of loans advanced to members increased by 10.7% to €28.4m when compared to 2020. The board are exceptionally happy with this level of lending given the competitive market we operate in. The other real importance of this increase in lending is that income generated from lending accounts for 70% of the total income of the credit union. Income generated from investments took a severe drop this year due to the low interest rate environment and the lack of investment opportunities being presented to the credit union.

We continue to deal with members who have fallen into financial difficulty with dignity. We continue to encourage members who are finding repaying their loans difficult to contact our staff who will work through solutions to the problems. We want to reassure members that we will work with those who find themselves in difficulty and make every effort to find a workable solution in their troubled times.

The strategic direction of our Credit Union is driven by an updated annual four-year strategic plan. A large proportion of the Board's time and energy is spent on fine tuning the plan and then reviewing its progress during the year. A flavour of the initiatives that are currently live on the plan that we hope will provide more efficient service and assurance to members include: from January 2022 provision of a debit card and current account including overdrafts for members, provision of Financial Advisory Services to members through Irish Life. Services include income protection, lump sum/regular saving investment and pre and post retirement products. These strategic initiatives have both a time and monetary investment but suffice to say we are working on the provision of improved services to members.

The Credit Union is conscious of its status in the community and of its carbon footprint. Following the replacement of all light fittings in our Ennis office to more energy sustainable LED lighting the Credit Union is now embarking on provision of solar panels in the Ennis office. We have a vision to move towards energy independence as sustainability and environmental protection remains a priority.

Although we are cautiously upbeat about our future performance, macroeconomic triggers will have a large say in the medium-term future of our Credit Union. It is important to point out that members should understand the role they play in ensuring our future viability by using our Credit Union to borrow and keep the flames of owner-controlled Credit Unions alive.

As you will see from our financials to be presented later in the meeting St. Francis Credit Union has performed very well in 2021. We used the opportunity to bolster our bad debt provisions, set aside funds for strategic initiatives and transfer funds to our General Reserves. The balance sheet continues to show asset growth and strength in the reserve position of the Credit Union.

It was deemed prudent by the Board of Directors to not propose the payment of a dividend or interest rebate in 2021 given the economic conditions facing the sector.

## Financials:

|                         | 2021    | 2020    | % Change |
|-------------------------|---------|---------|----------|
| Total Assets            | €264.9m | €224.7m | 17.9%    |
| Loans Issued            | €28.4m  | €25.7m  | 10.7%    |
| Loans Outstanding       | €62.9m  | €51.3m  | 22.7%    |
| Total Income            | €5.9m   | €6.03m  | (1.43%)  |
| Members' Savings        | €212.8m | €180.7m | 17.8%    |
| Total Realised Reserves | 18.49%  | 18.78%  |          |

We continue to believe in providing service throughout our common bond. The recent merger with Shannon Credit Union means we are now proud to offer a full range of services in nine locations in the county.

Our ATM network is fully operational, and it is important that members make use of these facilities to ensure the continued provision of the service.

We encourage our members to access their accounts and transact through our on-line portal. This on-line facility allows for on-line banking transfers, bill pay, e-statement availability, e-AGM reports, inter account transfers, external transfers, and account view. A mobile App is also available to download.

## Distribution of Surplus:

|                          |            |
|--------------------------|------------|
| Surplus per accounts     | €1,259,371 |
| Regulatory Reserve       | €229,061   |
| Operational Risk Reserve | €209,397   |
| Realised Reserves        | €761,994   |
| Unrealised Reserves      | €58,919    |
| Total                    | €1,259,371 |

I wish to thank my fellow Directors, Board Oversight Committee, and other volunteers for their commitment to the Credit Union. I wish to thank our CEO, Louis Fay and all his staff for their excellent work and service to our members during 2021. I would also like to acknowledge the support and input of our auditors, investment advisors, legal advisors, internal auditor, ILCU staff and RCU staff for their support and help during the year.



**Chairperson**  
**Madeline McCarthy**

- Declaration & Adoption of Social Finance Fund**

The Board of Directors recommend that €17,963 be transferred from this year's surplus of €1,259,371 into a Social Finance Fund Reserve, administered by St. Francis Credit Union Ltd. This is in accordance with Section 44 of the Standard Rules for Credit Unions which allows for the setting up of a special fund for cultural, social, or charitable purposes, including community development.

# Directors' Report

For the financial year ended 30 September 2021

The directors present their annual report and the audited financial statements for the financial year ended 30 September 2021.

## Principal activity

The principal activity of the business continues to be the operation of a credit union.

## Authorisation

The credit union is authorised as follows:

- Insurance, reinsurance or ancillary insurance intermediary under the European Union (Insurance Distribution) Regulations, 2018 (as amended).
- Investment Intermediaries (Restricted Activity Investment Product Intermediary) pursuant to Section 26 of the Investment Intermediaries Act, 1995 (as amended).
- Entitled under the European Union (Payment Services) Regulations 2018 to provide payment services.
- To act on behalf of a payment institution in providing payment services.

## Business review

The directors acknowledge the results for the year and the year-end financial position of the credit union. The directors expect to develop and expand the credit union's current activities and they are confident of its ability to continue to operate successfully in the future.

## Dividends and loan interest rebates

The directors are not proposing a dividend or loan interest rebate in respect of the financial year ended 30 September 2021 (2020: The directors did not propose a dividend or loan interest rebate).

## Principal risks and uncertainties

The principal risks and uncertainties faced by the credit union are:

### Credit risk

Credit risk is the risk that a borrower will default on their contractual obligations relating to repayments to the credit union, resulting in financial loss.

### Lack of loan demand

Lending is the principle activity of the credit union and the credit union is reliant on it for generating income to cover costs and generate a surplus.

### Market risk

Market risk is the risk that the value of an investment will decrease. This risk can arise from fluctuations in values of, or income from, assets or changes in interest rates.

### Liquidity risk

Liquidity risk is the risk that the credit union will not have sufficient cash resources to meet day to day running costs and repay members' savings when demanded.

### Operational risk

Operational risk is the risk of loss resulting from inadequate or failed processes or systems of the credit union, any failure by persons connected with the credit union or from external events.

### COVID-19 risk

There is an economical and operational risk relating to the uncertainty surrounding the impact of the COVID-19 pandemic.

These risks and uncertainties are managed by the board of directors as follows:

### Credit risk

In order to manage this risk, the board of directors regularly reviews and approves the credit union's lending policies. All loan applications are assessed with reference to the lending policies in force at the time. Subsequently loans are regularly reviewed for any factors that may indicate that the likelihood of repayment has changed.

### Lack of loan demand

The credit union provide lending products to its members and promote these products through various marketing initiatives.

### Market risk

The board of directors regularly reviews and approves the credit union's investment policy and funds are invested in compliance with this policy and regulatory guidance.

### Liquidity risk

The credit union's policy is to maintain sufficient funds in liquid form at all times to ensure that it can meet its liabilities as they fall due.



## Directors' Report (continued)

For the financial year ended 30 September 2021

### Operational risk

The operational risk of the credit union is managed through the employment of suitably qualified staff to ensure appropriate processes, procedures and systems are implemented and are further supported with a robust reporting structure.

### COVID-19 risk

The board of directors and management closely monitor the evolution of the COVID-19 pandemic and continue to take appropriate actions to mitigate any possible adverse effects on the credit union.

### Accounting records

The directors believe that they comply with the requirements of Section 108 of the Credit Union Act, 1997 (as amended) with regard to books of account by employing accounting personnel with appropriate expertise and by providing adequate resources to the finance function. The books of account of the credit union are maintained at the credit union's premises at Friar's Walk, Clonroad Beg, Ennis, Co. Clare.

### Events after the end of the financial year

There have been no significant events affecting the credit union since the year end.

### Auditors

In accordance with Section 115 of the Credit Union Act, 1997 (as amended), the auditors Grant Thornton offer themselves for re-election.

This report was approved by the board and signed on its behalf by:



**Madeline McCarthy**  
Chairperson of the board of directors



**Valerie Slattery**  
Member of the board of directors

**Date:** 4<sup>th</sup> November 2021



## Directors' Responsibilities Statement

For the financial year ended 30 September 2021

The directors are responsible for preparing the financial statements in accordance with applicable Irish law and regulations. The directors are also responsible for preparing the other information included in the annual report. The Credit Union Act, 1997 (as amended) requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the credit union and of the income and expenditure of the credit union for that period.

In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and reason for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the credit union will continue in business.

The directors are responsible for ensuring that the credit union keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the credit union, enable at any time the assets, liabilities, financial position and income and expenditure of the credit union to be determined with reasonable accuracy, enable them to ensure that the financial statements comply with the Credit Union Act, 1997 (as amended) and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the credit union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Directors:



**Madeline McCarthy**  
Chairperson of the Board of Directors



**Valerie Slattery**  
Member of the Board of Directors

Date: 4<sup>th</sup> November 2021

## Board Oversight Committee's Responsibilities Statement

For the financial year ended 30 September 2021

The Credit Union Act, 1997 (as amended) requires the appointment of a board oversight committee to assess whether the board of directors has operated in accordance with part iv, part iv(a) and any regulations made for the purposes of part iv or part iv(a) of the Credit Union Act, 1997 (as amended) and any other matter prescribed by the Central Bank of Ireland in respect of which they are to have regard to in relation to the board of directors

On behalf of the Board Oversight Committee:



**Dwight Hewett**  
Chairperson of the Board Oversight Committee:

Date: 4<sup>th</sup> November 2021

# Independent Auditor's Report to the members of St. Francis Credit Union Limited

## Opinion

We have audited the financial statements of St. Francis Credit Union Limited, which comprise the income and expenditure account, the statement of other comprehensive income, the balance sheet, the statement of changes in reserves and the statement of cash flows for the financial year ended 30 September 2021, and the related notes to the financial statements, including the summary of significant accounting policies.

The financial reporting framework that has been applied in the preparation of the financial statements is Irish law including the Credit Union Act, 1997 (as amended) and accounting standards issued by the Financial Reporting Council including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (Generally Accepted Accounting Practice in Ireland).

In our opinion, St. Francis Credit Union Limited's financial statements:

- give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland of the state of the credit union's affairs as at 30 September 2021 and of its income and expenditure and cash flows for the year then ended; and
- have been properly prepared so as to conform with the requirements of the Credit Union Act, 1997 (as amended).

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) ('ISAs (Ireland)') and applicable law. Our responsibilities under those standards are further described in the 'responsibilities of the auditor for the audit of the financial statements' section of our report. We are independent of the credit union in accordance with the ethical requirements that are relevant to our audit of the financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the ethical pronouncements established by Chartered Accountants Ireland, applied as determined to be appropriate in the circumstances for the entity. We have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the credit union's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

## Other information

Other information comprises information included in the annual report, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

# Independent Auditor's Report to the Members of St. Francis Credit Union Limited (continued)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed on the other information, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Matters on which we are required to report by the Credit Union Act, 1997 (as amended)

Based solely on the work undertaken in the course of the audit, we report that:

- we have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit;
- in our opinion proper accounting records have been kept by the credit union;
- the financial statements are in agreement with the accounting records of the credit union; and
- the financial statements contain all primary statements, notes and significant accounting policies required to be included in accordance with section 111(1) of the Act.

## Responsibilities of directors for the financial statements

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements which give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland, including FRS 102, and for such internal control as they determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the credit union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intends to liquidate the credit union or to cease operations, or has no realistic alternative but to do so.

## Responsibilities of the auditor for the audit of the financial statements

The auditor's objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes their opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (Ireland), the auditor will exercise professional judgment and maintain professional scepticism throughout the audit. The auditor will also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for their opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

# Independent Auditor's Report to the Members of St. Francis Credit Union Limited (continued)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the credit union's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the credit union's ability to continue as a going concern. If they conclude that a material uncertainty exists, they are required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify their opinion. Their conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the credit union to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves a true and fair view.

The auditor communicates with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that may be identified during the audit.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the credit union's members, as a body, in accordance with section 120 of the Credit Union Act, 1997 (as amended). Our audit work has been undertaken so that we might state to the credit union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the credit union and the credit union's members as a body, for our audit work, for this report, or for the opinions we have formed.

Denise O'Connell FCA  
for and on behalf of  
**Grant Thornton**  
Chartered Accountants  
& Statutory Audit Firm  
Mill House, Henry Street, Limerick

Date: 4<sup>th</sup> November 2021

# Income and Expenditure Account

For the financial year ended 30 September 2021

| Schedule   | 2021<br>€               | 2020<br>€               |
|--|-------------------------|-------------------------|
| <b>Income</b>                                      |                         |                         |
| Interest on members' loans                         | 4,162,931               | 3,983,386               |
| Other interest income and similar income 1         | <u>1,515,769</u>        | <u>2,009,851</u>        |
| <b>Net interest income</b>                         | <b>5,678,700</b>        | <b>5,993,237</b>        |
| Other income 2                                     | <u>266,693</u>          | <u>38,275</u>           |
| <b>Total income</b>                                | <b><u>5,945,393</u></b> | <b><u>6,031,512</u></b> |
| <b>Expenditure</b>                                 |                         |                         |
| Employment costs                                   | 1,816,097               | 1,765,390               |
| Other management expenses 3                        | 2,461,551               | 2,443,185               |
| Depreciation                                       | 228,090                 | 274,457                 |
| Net impairment losses on loans to members (note 6) | <u>180,284</u>          | <u>1,239,726</u>        |
| <b>Total expenditure</b>                           | <b><u>4,686,022</u></b> | <b><u>5,722,758</u></b> |
| <b>Surplus for the financial year</b>              | <b><u>1,259,371</u></b> | <b><u>308,754</u></b>   |

The financial statements were approved and authorised for issue by the board and signed on behalf of the credit union by:



**Member of the Board of Directors:**  
Valerie Slattery



**Member of the Board Oversight Committee:**  
Dwight Hewett



**CEO**  
Louis Fay

**Date:** 4<sup>th</sup> November 2021

The notes on pages 17 to 32 form part of these financial statements.

# Statement of Comprehensive Income

For the financial year ended 30 September 2021

|  | 2021<br>€        | 2020<br>€      |
|--|------------------|----------------|
| Surplus for the financial year                           | 1,259,371        | 308,754        |
| Other comprehensive income                               | -                | -              |
| <b>Total comprehensive income for the financial year</b> | <b>1,259,371</b> | <b>308,754</b> |

The financial statements were approved and authorised for issue by the board and signed on behalf of the credit union by:



Member of the Board of  
Directors:  
Valerie Slattery

Date: 4<sup>th</sup> November 2021



Member of the Board  
Oversight Committee:  
Dwight Hewett



CEO  
Louis Fay



ST FRANCIS  
CREDIT UNION

The notes on pages 17 to 32 form part of these financial statements.

# Balance Sheet

As at 30 September 2021

|  | Notes | 2021<br>€                 | 2020<br>€                 |
|--|-------|---------------------------|---------------------------|
| <b>Assets</b>                                      |       |                           |                           |
| Cash and balances at bank                          |       | 6,872,610                 | 1,068,758                 |
| Deposits and investments – cash equivalents        | 8     | 34,114,902                | 23,276,171                |
| Deposits and investments – other                   | 8     | 165,693,835               | 152,547,441               |
| Loans to members                                   | 9     | 62,923,968                | 51,264,553                |
| Provision for bad debts                            | 10    | (7,604,136)               | (6,355,905)               |
| Tangible fixed assets                              | 11    | 2,319,049                 | 2,371,045                 |
| Investments in associates                          | 12    | 265,000                   | 265,000                   |
| Prepayments and accrued income                     | 13    | 328,399                   | 292,443                   |
| <b>Total assets</b>                                |       | <b><u>264,913,627</u></b> | <b><u>224,729,506</u></b> |
| <b>Liabilities</b>                                 |       |                           |                           |
| Members' shares                                    | 14    | 212,785,379               | 180,652,729               |
| Other liabilities, creditors, accruals and charges | 15    | 2,825,358                 | 1,616,515                 |
| Other provisions                                   | 16    | 8,260                     | 22,213                    |
| <b>Total liabilities</b>                           |       | <b><u>215,618,997</u></b> | <b><u>182,291,457</u></b> |
| <b>Reserves</b>                                    |       |                           |                           |
| Regulatory reserve                                 | 18    | 27,475,058                | 23,615,505                |
| Operational risk reserve                           | 18    | 3,329,184                 | 2,822,416                 |
| Other reserves                                     |       |                           |                           |
| - Realised reserves                                | 18    | 18,185,946                | 15,764,743                |
| - Unrealised reserves                              | 18    | 304,442                   | 235,385                   |
| <b>Total reserves</b>                              |       | <b><u>49,294,630</u></b>  | <b><u>42,438,049</u></b>  |
| <b>Total liabilities and reserves</b>              |       | <b><u>264,913,627</u></b> | <b><u>224,729,506</u></b> |

The financial statements were approved and authorised for issue by the board and signed on behalf of the credit union by:

*Valerie Slattery*

Member of the Board of  
Directors:  
Valerie Slattery

*Dwight Hewett*

Member of the Board  
Oversight Committee:  
Dwight Hewett

*Louis Fay*

CEO  
Louis Fay

Date: 4<sup>th</sup> November 2021

The notes on pages 17 to 32 form part of these financial statements.



## Statement of Changes in Reserves

For the financial year ended 30 September 2021

|  | Regulatory reserve<br>€ | Operational risk reserve<br>€ | Realised reserves<br>€ | Unrealised reserves<br>€ | Total<br>€        |
|--|-------------------------|-------------------------------|------------------------|--------------------------|-------------------|
| <b>As at 1 October 2019</b>              | <b>22,765,505</b>       | <b>2,640,093</b>              | <b>16,838,762</b>      | <b>186,397</b>           | <b>42,430,757</b> |
| Surplus for the financial year           | 52,000                  | 182,323                       | 12,644                 | 61,787                   | 308,754           |
| Payments from reserves                   | -                       | -                             | (12,000)               | -                        | (12,000)          |
| Dividends and loan interest rebates paid | -                       | -                             | (289,462)              | -                        | (289,462)         |
| Transfers between reserves               | 798,000                 | -                             | (785,201)              | (12,799)                 | -                 |
| <b>As at 1 October 2020</b>              | <b>23,615,505</b>       | <b>2,822,416</b>              | <b>15,764,743</b>      | <b>235,385</b>           | <b>42,438,049</b> |
| Surplus for the financial year           | 229,061                 | 209,397                       | 761,994                | 58,919                   | 1,259,371         |
| Payment from reserves                    | -                       | -                             | (17,963)               | -                        | (17,963)          |
| Transfers of engagements                 | 3,630,492               | 297,371                       | 1,676,166              | 11,144                   | 5,615,173         |
| Transfers between reserves               | -                       | -                             | 1,006                  | (1,006)                  | -                 |
| <b>As at 30 September 2021</b>           | <b>27,475,058</b>       | <b>3,329,184</b>              | <b>18,185,946</b>      | <b>304,442</b>           | <b>49,294,630</b> |

- The regulatory reserve of the credit union as a percentage of total assets as at 30 September 2021 was 10.37% (2020: 10.51%).
- The operational risk reserve of the credit union as a percentage of total assets as at 30 September 2021 was 1.26% (2020: 1.26%).

The notes on pages 17 to 32 form part of these financial statements.

# Statement of Cash Flows

For the financial year ended 30 September 2021

|   | Notes | 2021<br>€                 | 2020<br>€                  |
|---|-------|---------------------------|----------------------------|
| <b>Opening cash and cash equivalents</b>                      |       | <b>24,344,929</b>         | <b>26,112,798</b>          |
| <b>Cash flows from operating activities</b>                   |       |                           |                            |
| Loans repaid by members                                       | 9     | 23,773,360                | 22,643,288                 |
| Loans granted to members                                      | 9     | (28,474,598)              | (25,718,202)               |
| Interest on members' loans                                    |       | 4,162,931                 | 3,983,386                  |
| Other interest income and similar income                      |       | 1,515,769                 | 2,009,851                  |
| Bad debts recovered and recoveries                            |       | 470,363                   | 353,333                    |
| Other income  |       | 266,693                   | 38,275                     |
| Dividends paid  |       | -                         | (82,641)                   |
| Loan interest rebates paid                                    |       | -                         | (206,821)                  |
| Operating expenses  |       | (4,295,611)               | (4,220,575)                |
| Movement in other assets and liabilities                      |       | 381,092                   | 194,337                    |
| <b>Net cash flows from operating activities</b>               |       | <b><u>(2,200,001)</u></b> | <b><u>(1,005,769)</u></b>  |
| <b>Cash flows from investing activities</b>                   |       |                           |                            |
| Cash and investments introduced from transfers of engagements |       | 22,744,390                | -                          |
| Fixed asset (purchases)/disposals                             |       | (60,020)                  | (127,544)                  |
| Net cash flow from other investing activities                 |       | (13,146,394)              | (10,195,374)               |
| <b>Net cash flows from investing activities</b>               |       | <b><u>9,537,976</u></b>   | <b><u>(10,322,918)</u></b> |
| <b>Cash flows from financing activities</b>                   |       |                           |                            |
| Members' shares received                                      | 14    | 99,742,672                | 104,352,281                |
| Members' shares withdrawn                                     | 14    | (90,438,064)              | (94,791,463)               |
| <b>Net cash flow from financing activities</b>                |       | <b><u>9,304,608</u></b>   | <b><u>9,560,818</u></b>    |
| <b>Net increase/(decrease) in cash and cash equivalents</b>   |       | <b><u>16,642,583</u></b>  | <b><u>(1,767,869)</u></b>  |
| <b>Closing cash and cash equivalents</b>                      | 7     | <b><u>40,987,512</u></b>  | <b><u>24,344,929</u></b>   |

The notes on pages 17 to 32 form part of these financial statements.

# Notes to the Financial Statements

For the financial year ended 30 September 2021

## 1. Legal and regulatory framework

St. Francis Credit Union Limited is registered with the Registry of Credit Unions and is regulated by the Central Bank of Ireland. The registered office of the credit union is located at Friar's Walk, Clonroad Beg, Ennis, Co. Clare.

## 2. Accounting policies

### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with applicable Irish accounting standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland and Irish statute comprising of the Credit Union Act, 1997 (as amended). The financial statements have been prepared on the historical cost basis.

The financial statements are presented in Euro (€) which is also the functional currency of the credit union.

The following principal accounting policies have been applied:

### 2.2 Statement of compliance

The financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102).

### 2.3 Going concern

After reviewing the credit union's projections, the directors have reasonable expectation that the credit union has adequate resources to continue in operational existence for the foreseeable future. The credit union therefore continues to adopt the going concern basis in preparing its financial statements.

### 2.4 Income

#### Interest on members' loans

Interest on members' loans is recognised on an accruals basis using the effective interest method.

#### Deposit and investment income

Deposit and investment income is recognised on an accruals basis using the effective interest method.

#### Other income

Other income is recognised on an accruals basis.

### 2.5 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and deposits and investments with a maturity of less than or equal to three months.

### 2.6 Deposits and investments

#### Held at amortised cost

Investments designated on initial recognition as held at amortised cost are measured at amortised cost using the effective interest method less impairment. This means that the investment is measured at the amount paid for the investment, minus any repayments of the principal; plus or minus the cumulative amortisation using the effective interest method of any difference between the amount at initial recognition and the maturity amount, minus, in the case of a financial asset, any reduction for impairment or uncollectability.

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 2. Accounting policies (continued)

### 2.6 Deposits and investments (continued)

#### Central Bank deposits

Credit unions are obliged to maintain certain minimum deposits with the Central Bank but may also hold an excess over the regulatory minimum. The regulatory minimum deposits are technically assets of the credit union but to which the credit union has restricted access. The regulatory minimum portion will not ordinarily be returned to the credit union while it is a going concern and is separately identified in note 8, Deposits and investments - other. Funds held with the Central Bank in excess of the regulatory minimum requirements are fully available to the credit union and are therefore treated as cash equivalents and are separately identified in note 8, Deposits and investments – cash equivalents. The amounts held on deposit with the Central Bank are not subject to impairment reviews.

#### Investments at fair value

Investments held for trading and investment in stock market shares (i.e. non-convertible preference shares and non-puttable ordinary shares or preference shares) are included in this category. Financial assets at fair value are classified as held for trading if they are acquired for sale in the short term. They are valued at fair value (market value) at the year-end date and all gains and losses are taken to the income and expenditure account.

The fair value of quoted investments is determined by reference to bid prices at the close of business on the balance sheet date. Where there is no active market these assets will be carried at cost less impairment.

### 2.7 Financial assets – loans to members

Loans are financial assets with fixed or determinable payments. Loans are recognised when cash is advanced to members and measured at amortised cost using the effective interest method.

Loans are derecognised when the right to receive cash flows from the asset has expired, usually when all amounts outstanding have been repaid by the member.

### 2.8 Provision for bad debts

The credit union assesses if there is objective evidence that any of its loans are impaired with due consideration of environmental factors. The loans are assessed collectively in groups that share similar credit risk characteristics. Individually significant loans are assessed on a loan by loan basis. In addition, if there is objective evidence that any individual loan is impaired, a specific loss will be recognised. Bad debt provisioning is monitored by the credit union, and the credit union assesses and approves its provisions and the adequacy of same on a regular basis.

Any bad debts/impairment losses are recognised in the income and expenditure account.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in the income and expenditure account.

### 2.9 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 2. Accounting policies (continued)

### 2.9 Tangible fixed assets (continued)

The credit union adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred, if the replacement part is expected to provide incremental future benefits to the credit union. The carrying amount of the replaced part is derecognised. Repairs and maintenance are charged to the income and expenditure account during the period in which they are incurred.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

|                               |                             |
|-------------------------------|-----------------------------|
| Freehold premises             | 2% straight line per annum  |
| Office equipment              | 20% straight line per annum |
| Fixtures and fittings         | 10% straight line per annum |
| Computer equipment (software) | 20% straight line per annum |
| Computer equipment (hardware) | 25% straight line per annum |
| Motor vehicles                | 25% straight line per annum |

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date. Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised within 'other gains' or 'other losses' in the income and expenditure account.

### 2.10 Investments in associates

Investment in associates are accounted for at cost less impairment.

### 2.11 Impairment of assets

At each reporting date assets are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared with its carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in the income and expenditure account. If an impairment loss subsequently reverses, the carry amount of the asset is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately in the income and expenditure account.

### 2.12 Other receivables

Other receivables such as prepayments are initially measured at transaction price including transaction costs and are subsequently measured at amortised cost using the effective interest method.

### 2.13 Financial liabilities – members' shares

Members' shares are redeemable and therefore are classified as financial liabilities. They are initially recognised at the amount of cash deposited and subsequently measured at amortised cost.

### 2.14 Other payables

Short term other liabilities, creditors, accruals and charges are measured at the transaction price.

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 2. Accounting policies (continued)

### 2.15 Pension costs

St. Francis Credit Union Limited participates in an industry-wide pension scheme for employees (The Irish League of Credit Unions Republic of Ireland Pension Scheme). This is a funded defined benefit scheme with assets managed by the Scheme's trustees.

The scheme is a multi-employer Scheme and due to the nature of the Scheme, it is not possible for St. Francis Credit Union Limited to separately identify its share of the Scheme's underlying assets and liabilities. Consequently, it accounts for the Scheme as a defined contribution plan, in accordance with FRS 102.

### 2.16 Holiday pay

A liability is recognised to the extent of any unused holiday pay entitlement which is accrued at the balance sheet date and carried forward to future periods. This is measured at the undiscounted salary cost of the future holiday entitlement so accrued at the balance sheet date.

### 2.17 Derecognition of financial liabilities

Financial liabilities are derecognised when the obligations of the credit union specified in the contract are discharged, cancelled or expired.

### 2.18 Regulatory reserve

The Credit Union Act, 1997 (Regulatory Requirements) Regulations 2016 requires credit unions to establish and maintain a minimum regulatory reserve requirement of at least 10 per cent of the assets of the credit union. This reserve is to be perpetual in nature, freely available to absorb losses, realised financial reserves that are unrestricted and non-distributable.

### 2.19 Operational risk reserve

Section 45(5)(a) of the Credit Union Act, 1997 (as amended) requires each credit union to maintain an additional reserve that it has assessed is required for operational risk having regard to the nature, scale and complexity of the credit union. Credit unions are required to maintain a minimum operational risk reserve having due regard for the sophistication of the business model.

The directors have considered the requirements of the Act and have calculated the operational risk reserve requirement by reference to the predicted impact of operational risk events that may have a material impact on the credit union's business.

### 2.20 Other reserves

Other reserves are the accumulated surpluses to date that have not been declared as dividends returnable to members. The other reserves are subdivided into realised and unrealised. The credit union has established a social finance fund reserve to be used by the credit union for social, cultural and charitable purposes in accordance with section 44 of the Credit Union Act, 1997 (as amended) and this is included in realised reserves. In accordance with the Central Bank guidance note for credit unions on matters relating to accounting for investments and distribution policy, investment income that has been recognised but will not be received within 12 months of the balance sheet date is classified as "unrealised" and is not distributable. A reclassification between unrealised and realised is made as investments come to within 12 months of maturity date. The directors have deemed it appropriate that interest on loans receivable at the balance sheet date is also classified as "unrealised" and is not distributable. All other income is classified as "realised".

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 2. Accounting policies (continued)

### 2.21 Distribution policy

Dividends and loan interest rebates are made from the current year's surplus or reserves set aside for that purpose. The board's proposed dividends and loan interest rebates to members each year is based on the distribution policy of the credit union.

The rate of dividends and loan interest rebates recommended by the board will reflect:

- the risk profile of the credit union, particularly in its loan and investments portfolios;
  - the board's desire to maintain a stable rather than a volatile rate of dividend each year; and
  - members' legitimate dividend and loan interest rebate expectations;
- all dominated by prudence and the need to sustain the long-term welfare of the credit union.

For this reason the board will seek to build up its reserves to absorb unexpected shocks and still remain above minimum regulatory requirements.

The credit union accounts for dividends and loan interest rebates when members ratify such payments at the Annual General Meeting.

### 2.22 Transfer of engagements

Transfer of engagements are accounted for using the acquisition method of accounting. This involves recognising identifiable assets and liabilities of the acquired credit unions at fair value. In applying the acquisition method of accounting for these business combinations, the member interests transferred by the credit union represents the consideration transferred for the net assets acquired. This consideration has been estimated as equivalent to the acquisition date fair value of the members' interests in the transferor credit union (the fair value of the transferor credit union) at the date of the transfer, and is reflected as an adjustment in reserves.

### 2.23 Taxation

The credit union is not subject to income tax or corporation tax on its activities.

## 3. Judgements in applying accounting policies and key source of estimation uncertainty

Preparation of the financial statements requires the directors to make significant judgements and estimates. The items in the financial statements where these judgments and estimates have been made include:

### Determination of depreciation, useful economic life and residual value of tangible assets

The annual depreciation charge depends primarily on the estimated lives of each type of asset and, in certain circumstances, estimates of residual values. The directors regularly review these useful lives and change them if necessary to reflect current conditions. In determining these useful lives management consider technological change, patterns of consumption, physical condition and expected economic utilisation of the assets. Changes in the useful lives can have a significant impact on the depreciation charge for the financial year. The net book value of tangible fixed assets subject to depreciation at the year end was €2,319,049 (2020: €2,371,045).

### Provision for bad debts

The credit union's accounting policy for impairment of loans is set out in the accounting policy in note 2.8. The estimation of loan losses is inherently uncertain and depends upon many factors, including loan loss trends, credit risk characteristics in loan classes, local and international economic climates, conditions in various sectors of the economy to which the credit union is exposed, and, other external factors such as legal and regulatory requirements. The provision for bad debts in the financial statements at the year end was €7,604,136 (2020: €6,355,905) representing 12.08% (2020: 12.40%) of the total gross loan book.

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 3. Judgements in applying accounting policies and key source of estimation uncertainty (continued)

### Investments in associates

The investment in associates represents the credit union's investment in Metacu Management Designated Activity Company. This investment was made for operational purposes. The credit union holds 6.25% Redeemable A Ordinary shares in the company and through the terms of the shareholders agreement agreed between each of the participating credit unions, the credit union is deemed to have influence over the operations of this company. Therefore the investment has been accounted for as an investment in an associate.

### Operational risk reserve

The directors have considered the requirements of the Credit Union Act, 1997 (as amended) and have developed an approach to the calculation of the operational risk reserve. The operational risk reserve of the credit union at the year end was €3,329,184 (2020: €2,822,416).

### Adoption of going concern basis for financial statements preparation

The credit union continue to closely monitor the evolution of the COVID-19 pandemic. The directors have prepared projections and cash flows for a period of at least twelve months from the date of the approval of the financial statements which demonstrate that there is no material uncertainty regarding the credit union's ability to meet its liabilities as they fall due, and to continue as a going concern. On this basis the directors consider it appropriate to prepare the financial statements on a going concern basis. Accordingly, these financial statements do not include any adjustments to the carrying amounts and classification of assets and liabilities that may arise if the credit union was unable to continue as a going concern.

## 4. Transfer of engagements

On 10 September 2021 St. Francis Credit Union Limited ("SFCU") accepted the transfer of Shannon Credit Union Limited ("SCU"). The assets and liabilities of SCU at the date of transfer were incorporated into the balance sheet of SFCU at that date.

SFCU did not pay any consideration in respect of the Transfer of Engagements. On the date of transfer, the members of the transferor credit union became members of SFCU, and thereby became entitled to member interest associated with such membership. In applying the acquisition method of accounting for this business combination, the members' interests transferred by SFCU represents the consideration transferred for the net assets acquired. This consideration has been estimated as equivalent to the acquisition date fair value of the members' interests in the transferor credit union (the fair value of the transferor credit union) at the date of transfer, and is reflected as an adjustment in reserves in note 18 on page 28.

The fair values of the net assets acquired are detailed below:

|  | <b>Fair value of SCU<br/>assets and liabilities acquired by SFCU</b> |
|--|--|
|  | €  |
| Cash on hand and at bank                           | 563,572  |
| Deposits and investments                           | 22,180,818   |
| Loans to members                                   | 7,063,019  |
| Provision for bad debts                            | (702,426)  |
| Tangible fixed assets                              | 116,074  |
| Members' shares                                    | (22,828,042)   |
| Other liabilities, creditors, accruals and charges | (777,842)  |
|  | <hr/> <b>5,615,173</b> <hr/>   |



# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 5. Key management personnel compensation

The directors of St. Francis Credit Union Limited are all unpaid volunteers. The key management personnel compensation is as follows.

|   | 2021             | 2020           |
|---|------------------|----------------|
|   | €                | €              |
| Short term employee benefits paid to key management | 867,863          | 839,263        |
| Payments to pension schemes                         | 134,321          | 131,155        |
| <b>Total key management personnel compensation</b>  | <b>1,002,184</b> | <b>970,418</b> |

## 6. Net impairment losses on loans to members

|   | 2021           | 2020             |
|---|----------------|------------------|
|   | €              | €                |
| Bad debts recovered   | (390,677)      | (296,956)        |
| Impairment of loan interest reclassified as bad debt recoveries | (79,686)       | (56,377)         |
| Movement in bad debts provision during the year                 | 545,805        | 1,395,576        |
| Loans written off during the year                               | 104,842        | 197,483          |
| <b>Net impairment losses on loans to members</b>                | <b>180,284</b> | <b>1,239,726</b> |

## 7. Cash and cash equivalents

|  | 2021              | 2020              |
|--|-------------------|-------------------|
|  | €                 | €                 |
| Cash and balances at bank                            | 6,872,610         | 1,068,758         |
| Deposits and investments – cash equivalents (note 8) | 34,114,902        | 23,276,171        |
| <b>Total cash and cash equivalents</b>               | <b>40,987,512</b> | <b>24,344,929</b> |

## 8. Deposits and investments

|  | 2021               | 2020               |
|--|--------------------|--------------------|
|  | €                  | €                  |
| <b>Deposits and investments – cash equivalents</b>                     |                    |                    |
| Accounts in authorised credit institutions (Irish and non-Irish based) | 16,252,962         | 21,009,604         |
| Central Bank deposits  | 17,861,940         | 2,266,567          |
| <b>Total deposits and investments – cash equivalents</b>               | <b>34,114,902</b>  | <b>23,276,171</b>  |
| <b>Deposits and investments – other</b>                                |                    |                    |
| Accounts in authorised credit institutions (Irish and non-Irish based) | 104,291,763        | 89,486,862         |
| Bank bonds   | 45,658,336         | 58,006,331         |
| Irish and EEA state securities   | 13,771,544         | 3,488,162          |
| Central Bank deposits  | 1,972,192          | 1,566,086          |
| <b>Total deposits and investments – other</b>                          | <b>165,693,835</b> | <b>152,547,441</b> |
| <b>Total deposits and investments</b>                                  | <b>199,808,737</b> | <b>175,823,612</b> |

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 9. Financial assets – loans to members

|  | 2021<br>€                | 2020<br>€                |
|--|--------------------------|--------------------------|
| As at 1 October                          | 51,264,553               | 48,387,122               |
| Loans arising on transfer of engagements | 7,063,019                | -                        |
| Loans granted during the year            | 28,474,598               | 25,718,202               |
| Loans repaid during the year             | <u>(23,773,360)</u>      | <u>(22,643,288)</u>      |
| <b>Gross loans and advances</b>          | <b>63,028,810</b>        | <b>51,462,036</b>        |
| <b>Bad debts</b>                         |                          |                          |
| Loans written off during the year        | (104,842)                | (197,483)                |
| <b>As at 30 September</b>                | <b><u>62,923,968</u></b> | <b><u>51,264,553</u></b> |

## 10. Provision for bad debts

|   | 2021<br>€               | 2020<br>€               |
|---|-------------------------|-------------------------|
| As at 1 October                                     | 6,355,905               | 4,960,329               |
| Provisions arising on transfer of engagements       | 702,426                 | -                       |
| Movement in bad debts provision during the year     | <u>545,805</u>          | <u>1,395,576</u>        |
| <b>As at 30 September</b>                           | <b><u>7,604,136</u></b> | <b><u>6,355,905</u></b> |
| The provision for bad debts is analysed as follows: |                         |                         |
|   | 2021<br>€               | 2020<br>€               |
| Grouped assessed loans                              | 7,604,136               | 6,355,905               |
| <b>Provision for bad debts</b>                      | <b><u>7,604,136</u></b> | <b><u>6,355,905</u></b> |

## 11. Tangible fixed assets

|                             | Freehold premises<br>€  | Office equipment<br>€ | Fixtures & fittings<br>€ | Computer equipment<br>€ | Motor Vehicles<br>€  | Total<br>€              |
|-----------------------------|-------------------------|-----------------------|--------------------------|-------------------------|----------------------|-------------------------|
| <b>COST</b>                 |                         |                       |                          |                         |                      |                         |
| 1 October 2020              | 4,324,567               | 537,165               | 468,681                  | 1,652,243               | 10,750               | 6,993,406               |
| On transfer of engagements  | 116,074                 | -                     | -                        | -                       | -                    | 116,074                 |
| Additions                   | <u>-</u>                | <u>18,878</u>         | <u>11,703</u>            | <u>29,439</u>           | <u>-</u>             | <u>60,020</u>           |
| <b>At 30 September 2021</b> | <b><u>4,440,641</u></b> | <b><u>556,043</u></b> | <b><u>480,384</u></b>    | <b><u>1,681,682</u></b> | <b><u>10,750</u></b> | <b><u>7,169,500</u></b> |
| <b>Depreciation</b>         |                         |                       |                          |                         |                      |                         |
| 1 October 2020              | 2,267,092               | 466,575               | 394,857                  | 1,491,149               | 2,688                | 4,622,361               |
| Charge for year             | <u>86,726</u>           | <u>32,568</u>         | <u>11,464</u>            | <u>94,645</u>           | <u>2,687</u>         | <u>228,090</u>          |
| <b>At 30 September 2021</b> | <b><u>2,353,818</u></b> | <b><u>499,143</u></b> | <b><u>406,321</u></b>    | <b><u>1,585,794</u></b> | <b><u>5,375</u></b>  | <b><u>4,850,451</u></b> |
| <b>Net book value</b>       |                         |                       |                          |                         |                      |                         |
| <b>At 30 September 2021</b> | <b><u>2,086,823</u></b> | <b><u>56,900</u></b>  | <b><u>74,063</u></b>     | <b><u>95,888</u></b>    | <b><u>5,375</u></b>  | <b><u>2,319,049</u></b> |
| At 30 September 2020        | <u>2,057,475</u>        | <u>70,590</u>         | <u>73,824</u>            | <u>161,094</u>          | <u>8,062</u>         | <u>2,371,045</u>        |

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 12. Investments in associates

|   |                       |
|---|-----------------------|
| <b>Cost</b>                             | €                     |
| At 1 October 2020 and 30 September 2021 | <u>265,000</u>        |
| <b>Accumulated impairment</b>           |                       |
| At 1 October 2020 and 30 September 2021 | <u>-</u>              |
| <b>Net book value</b>                   |                       |
| <b>At 30 September 2021</b>             | <u><u>265,000</u></u> |
| At 30 September 2020                    | <u>265,000</u>        |

### Interests in associate

The credit union has interests in the following associate:

| <b>Associate</b>                              | <b>Registered Address</b>           | <b>Type of shares held</b> | <b>Proportion held %</b> | <b>Net Assets €</b> | <b>Profit or (loss) €</b> |
|---|-------------------------------------|----------------------------|--------------------------|---------------------|---------------------------|
| Metacu Management Designated Activity Company | 14 Ely Place<br>Dublin 2<br>Ireland | Redeemable<br>A Ordinary   | 6.25%                    | 4,025,400           | (103,564)                 |

The above financial information in respect of Metacu Management Designated Activity Company was extracted from the audited financial statements for the year ended 31 December 2020.

The effect of including this investment as if it had been accounted for using the equity method would be as follows:

|  |                            |
|--|----------------------------|
|  | <b>Share of net assets</b> |
|  | €                          |
| <b>At 1 October 2020</b>                                 | 258,060                    |
| Share of profit /(loss) for the financial year after tax | <u>(6,473)</u>             |
| <b>At 30 September 2021</b>                              | <u><u>251,587</u></u>      |

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 13. Prepayments and accrued income

|                           | 2021<br>€             | 2020<br>€             |
|---------------------------|-----------------------|-----------------------|
| Loan interest receivable  | 132,384               | 122,246               |
| Prepayments               | <u>196,015</u>        | <u>170,197</u>        |
| <b>As at 30 September</b> | <b><u>328,399</u></b> | <b><u>292,443</u></b> |

## 14. Members' shares

|  | 2021<br>€                 | 2020<br>€                 |
|--|---------------------------|---------------------------|
| As at 1 October                                    | 180,652,729               | 171,091,911               |
| Members' shares arising on transfer of engagements | 22,828,042                | -                         |
| Received during the year                           | 99,742,672                | 104,352,281               |
| Withdrawn during the year                          | <u>(90,438,064)</u>       | <u>(94,791,463)</u>       |
| <b>As at 30 September</b>                          | <b><u>212,785,379</u></b> | <b><u>180,652,729</u></b> |

## 15. Other liabilities, creditors, accruals and charges

|  | 2021<br>€               | 2020<br>€               |
|--|-------------------------|-------------------------|
| Other liabilities, creditors, accruals and charges | 2,795,968               | 1,586,853               |
| Prize draw balance                                 | <u>29,390</u>           | <u>29,662</u>           |
| <b>As at 30 September</b>                          | <b><u>2,825,358</u></b> | <b><u>1,616,515</u></b> |

## 16. Other provisions

|   | 2021<br>€           | 2020<br>€            |
|---|---------------------|----------------------|
| Holiday pay accrual                           | 22,213              | 23,933               |
| At 1 October                                  | (13,953)            | (1,720)              |
| Charged to the income and expenditure account | <u>(13,953)</u>     | <u>(1,720)</u>       |
| <b>As at 30 September</b>                     | <b><u>8,260</u></b> | <b><u>22,213</u></b> |

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 17. Financial instruments

### 17a. Financial instruments – measured at amortised cost

| <b>Financial assets</b>                          | <b>2021</b>        | <b>2020</b>        |
|--|--------------------|--------------------|
|  | €                  | €                  |
| Financial assets measured at amortised cost      | <u>231,270,530</u> | <u>200,306,426</u> |
| <b>Financial liabilities</b>                     | <b>2021</b>        | <b>2020</b>        |
|  | €                  | €                  |
| Financial liabilities measured at amortised cost | <u>215,618,997</u> | <u>182,291,457</u> |

Financial assets measured at amortised cost comprise of cash and balances at bank, deposits and investments, loans and investments in associates.

Financial liabilities measured at amortised cost comprise of members' shares, other liabilities, creditors, accruals and charges and other provisions.

### 17b. Financial instruments – fair value measurements

FRS 102 requires fair value measurements to be disclosed by the source of inputs, using a three level hierarchy:

- Quoted prices for identical instruments in active market (level 1);
- Prices of recent transactions for identical instruments and valuation techniques using observable market data (level 2), and
- Valuation techniques using unobservable market data (level 3).

The table below sets out fair value measurements using the fair value hierarchy:

| <b>At 30 September 2021</b>                | <b>Total</b>             | <b>Level 1</b>  | <b>Level 2</b>           | <b>Level 3</b>  |
|--|--------------------------|-----------------|--------------------------|-----------------|
|  | €                        | €               | €                        | €               |
| Accounts in authorised credit institutions | <u>38,599,785</u>        | <u>-</u>        | <u>38,599,785</u>        | <u>-</u>        |
| <b>Total</b>                               | <b><u>38,599,785</u></b> | <b><u>-</u></b> | <b><u>38,599,785</u></b> | <b><u>-</u></b> |
| <b>At 30 September 2020</b>                | <b>Total</b>             | <b>Level 1</b>  | <b>Level 2</b>           | <b>Level 3</b>  |
|  | €                        | €               | €                        | €               |
| Accounts in authorised credit institutions | <u>28,115,497</u>        | <u>-</u>        | <u>28,115,497</u>        | <u>-</u>        |
| <b>Total</b>                               | <b><u>28,115,497</u></b> | <b><u>-</u></b> | <b><u>28,115,497</u></b> | <b><u>-</u></b> |

There were no fair value adjustments recognised in the income and expenditure account for the year ended 30 September 2021 (2020: €nil).

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 18. Reserves

|                                  | Balance<br>01/10/2020 | Reserves<br>arising on<br>transfer of<br>engagements | Appropriation<br>of current<br>year surplus | Payments<br>from<br>reserves /<br>transfers<br>between<br>reserves | Balance<br>30/09/2021 |
|----------------------------------|-----------------------|--|---|--|-----------------------|
|                                  | €                     | €  | €   | €  | €                     |
| <b>Regulatory reserve</b>        | <b>23,615,505</b>     | <b>3,630,492</b>                                     | <b>229,061</b>                              | -  | <b>27,475,058</b>     |
| <b>Operational risk reserve</b>  | <b>2,822,416</b>      | <b>297,371</b>                                       | <b>209,397</b>                              | -  | <b>3,329,184</b>      |
| <b>Other reserves</b>            |                       |  |   |  |                       |
| <b>Realised</b>                  |                       |  |   |  |                       |
| General reserve                  | 15,664,743            | 1,676,166  | 744,031                                     | 1,006  | 18,085,946            |
| Social finance fund reserve      | 100,000               | -  | 17,963                                      | (17,963)   | 100,000               |
| <b>Total realised reserves</b>   | <b>15,764,743</b>     | <b>1,676,166</b>                                     | <b>761,994</b>                              | <b>(16,957)</b>  | <b>18,185,946</b>     |
| <b>Unrealised</b>                |                       |  |   |  |                       |
| Interest on loans reserve        | 122,246               | 11,144   | -   | (1,006)  | 132,384               |
| Investment income reserve        | 113,139               | -  | 58,919                                      | -  | 172,058               |
| <b>Total unrealised reserves</b> | <b>235,385</b>        | <b>11,144</b>  | <b>58,919</b>                               | <b>(1,006)</b>   | <b>304,442</b>        |
| <b>Total reserves</b>            | <b>42,438,049</b>     | <b>5,615,173</b>                                     | <b>1,259,371</b>                            | <b>(17,963)</b>  | <b>49,294,630</b>     |

ST FRANCIS  
CREDIT UNION

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 19. Credit risk disclosures

In line with regulatory requirements, the credit union:

- restricts the concentration of lending by the credit union within certain sectors or to connected persons or groups (concentration limits);
- restricts the absolute amount of lending to certain sectors to a set percentages of the regulatory reserve (large exposure limit)
- restricts the loan duration of certain loans to specified limits (maturity limits)
- requires specified lending practices to be in place where loans are made to certain sectors such as business loans, community loans or loans to another credit union.

The carrying amount of the loans to members represents the credit union's maximum exposure to credit risk. The following provides information on the credit quality of loan repayments. Where loans are not impaired it is expected that the amounts repayable will be received in full.

|  | 2021                     |                       | 2020                     |                       |
|--|--------------------------|-----------------------|--------------------------|-----------------------|
|  | €                        | %                     | €                        | %                     |
| <b>Loans not impaired</b>              |                          |                       |                          |                       |
| Total loans not impaired, not past due | <u>52,325,949</u>        | <u>83.16%</u>         | <u>41,179,416</u>        | <u>80.33%</u>         |
| <b>Impaired loans:</b>                 |                          |                       |                          |                       |
| Not past due                           | 6,357,495                | 10.10%                | 4,994,252                | 9.74%                 |
| Up to 9 weeks past due                 | 2,213,201                | 3.52%                 | 2,771,325                | 5.40%                 |
| Between 10 and 18 weeks past due       | 653,610                  | 1.04%                 | 893,279                  | 1.74%                 |
| Between 19 and 26 weeks past due       | 261,371                  | 0.42%                 | 690,616                  | 1.35%                 |
| Between 27 and 39 weeks past due       | 335,845                  | 0.53%                 | 250,028                  | 0.49%                 |
| Between 40 and 52 weeks past due       | 84,500                   | 0.13%                 | 92,428                   | 0.18%                 |
| 53 or more weeks past due              | 691,997                  | 1.10%                 | 393,209                  | 0.77%                 |
| Total impaired loans                   | <u>10,598,019</u>        | <u>16.84%</u>         | <u>10,085,137</u>        | <u>19.67%</u>         |
| <b>Total loans</b>                     | <u><b>62,923,968</b></u> | <u><b>100.00%</b></u> | <u><b>51,264,553</b></u> | <u><b>100.00%</b></u> |

## 20. Related party transactions

### 20a. Loans

|  | 2021         |         | 2020         |         |
|--|--------------|---------|--------------|---------|
|  | No. of Loans | €       | No. of Loans | €       |
| Loans advanced to related parties during the year          | 14           | 89,182  | 20           | 173,450 |
| Total loans outstanding to related parties at the year end | 27           | 255,339 | 31           | 313,774 |
| Total provision for loans outstanding to related parties   |              | 24,901  |              | 34,810  |

The related party loans stated above comprise of loans outstanding to directors and the management team (to include their family members or any business in which the directors or management team had a significant shareholding). Total loans outstanding to related parties represents 0.41% of the total loans outstanding at 30 September 2021 (2020: 0.61%).

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 20. Related party transactions (continued)

### 20b. Shares

The total amount of shares held by related parties at the year end was €811,774 (2020: €739,909).

## 21. Additional financial instruments disclosures

### 21a. Financial risk management

The credit union manages its members' shares and loans so that it earns income from the margin between interest receivable and interest payable. The main financial risks arising from the credit union's activities are credit risk, market risk, liquidity risk and interest rate risk. The board of directors reviews and agrees policies for managing each of these risks, which are summarised below.

**Credit risk:** Credit risk is the risk that a borrower will default on their contractual obligations relating to repayments to the credit union, resulting in financial loss. In order to manage this risk the board of directors regularly reviews and approves the credit union's lending policy. Credit risk mitigation may include the requirement to obtain collateral as set out in the credit union's lending policy. Where collateral or guarantees are required, they are usually taken as a secondary source of repayment in the event of the borrower's default. The credit union maintains policies which detail the acceptability of specific classes of collateral. The principal collateral types for loans are: an attachment over members' pledged shares; personal guarantees; and charges over assets. The nature and level of collateral required depends on a number of factors such as the term of the loan and the amount of exposure. All loan applications are assessed with reference to the lending policy in force at the time. Subsequently loans are regularly reviewed for any factors that may indicate that the likelihood of repayment has changed.

**Market risk:** Market risk is the risk that the value of an investment will decrease. This risk can arise from fluctuations in values of, or income from, assets or changes in interest rates. The board of directors regularly reviews and approves the credit union's investment policy and funds are invested in compliance with this policy and regulatory guidance.

**Liquidity risk:** Liquidity risk is the risk that the credit union will not have sufficient cash resources to meet day to day running costs and repay members' savings when demanded. The credit union's policy is to maintain sufficient funds in liquid form at all times to ensure that it can meet its liabilities as they fall due.

**Interest rate risk:** The credit union's main interest rate risk arises from adverse movements in interest rates receivable which would affect investment income. The credit union reviews any potential new investment product carefully to ensure that minimum funds are locked in low yielding long term investments yet at the same time maximising investment income receivable.

### 21b. Liquidity risk disclosures

The credit union's policy is to maintain sufficient funds in liquid form at all times to ensure that it can meet its liabilities as they fall due. The credit union adheres on an ongoing basis to the minimum liquidity ratio and minimum short term liquidity ratio as set out in regulatory requirements.

### 20c. Interest rate risk disclosures

The following shows the average interest rates applicable to relevant financial assets and financial liabilities.

|                        | 2021              | Average interest rate % | 2020              | Average interest rate % |
|------------------------|-------------------|-------------------------|-------------------|-------------------------|
|                        | €                 |                         | €                 |                         |
| Gross loans to members | <u>62,923,968</u> | 7.94%                   | <u>51,264,553</u> | 8.11%                   |

Any dividend payable is at the discretion of the directors and is therefore not a financial liability of the credit union until declared and approved at the AGM.



# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 22. Dividends and loan interest rebate

The following distributions were made during the year:

|  | 2021         |          | 2020          |                |
|--|--------------|----------|---------------|----------------|
|  |              | €        |               | €              |
| Dividend on shares                               | <u>0.00%</u> | <u>-</u> | <u>0.05%</u>  | <u>82,641</u>  |
| Loan interest rebate<br>(on standard rate loans) | <u>0.00%</u> | <u>-</u> | <u>10.00%</u> | <u>206,821</u> |

The directors are not proposing a dividend or loan interest rebate in respect of the financial year ended 30 September 2021 (2020: The directors did not propose a dividend or loan interest rebate).

## 23. Events after the end of the financial year

There have been no significant events affecting the credit union since the year end.

## 24. Insurance against fraud

The credit union has Insurance against fraud in the amount of €5,200,000 (2020: €5,200,000) in compliance with Section 47 of the Credit Union Act, 1997 (as amended).

## 25. Capital commitments

There were no capital commitments at 30 September 2021.

## 26. Contingent liabilities

In September 2018, the Registry of Credit Unions advised all credit unions of a potential matter in relation to accrued interest outstanding on certain top-up loans which may have led to a potential over-collection of interest. Following this, the credit union undertook a review to ascertain whether any top-up loans made to members might be impacted by these circumstances, and if so, to determine what actions may need to be taken. The credit union has concluded its review and is satisfied that no over-collection of interest has occurred.

## 27. Comparative information

Comparative information has been reclassified where necessary to conform to current year presentation.

# Notes to the Financial Statements (continued)

For the financial year ended 30 September 2021

## 28. The Irish League of Credit Unions Republic of Ireland Pension Scheme

St. Francis Credit Union Limited participates in an industry-wide pension scheme for employees (The Irish League of Credit Unions Republic of Ireland Pension Scheme). This is a funded defined benefit scheme with assets managed by the Scheme's trustees.

The scheme is a multi-employer Scheme and due to the nature of the Scheme it is not possible for St. Francis Credit Union Limited to separately identify its share of the Scheme's underlying assets and liabilities. Consequently, it accounts for the Scheme as a defined contribution plan, in accordance with FRS 102.

The Pension's Act requires the trustees of the Scheme to assess whether it could meet a certain prescribed standard, known as the Minimum Funding Standard. This assesses whether, if the scheme was wound up on a specified theoretical valuation date, it could satisfy the Funding Standard at that date.

As part of the solvency assessment process, the Scheme actuary must carry out a separate valuation under the Minimum Funding Standard every 3 years and produce a funding certificate for submission to the Pensions Authority within 9 months of the effective date of the valuation. The purpose of the certificate is to certify whether or not the assets of the scheme at the effective date are sufficient to meet the liabilities of the scheme based on the assumption that the scheme was wound up at that date. The most recent Actuarial Funding Certificate was effective as at 1 March 2020 and it certified that the Scheme satisfied the funding standard.

An actuarial review of the fund is normally carried out every three years by the Scheme's independent, professionally qualified actuary. The actuarial review considers the past and future liabilities of the scheme. The last completed triennial actuarial review was carried out with an effective date of 29 February 2020. The principal actuarial assumption used in the valuation was the investment return in the years before members retire would be 1.25% higher than the annual salary increases. The market value of the scheme's assets at 29 February 2020 was €250m. The actuarial valuation disclosed a past service deficit of €41.8m at 29 February 2020 calculated under the Ongoing Actuarial Valuation method. This valuation method assumes that the Scheme will continue in existence for the foreseeable future. The assumptions used in the actuarial review to determine the past service deficit differ from the assumptions that would be used to determine the liabilities for defined benefit obligations under FRS102. Following the actuarial review, the same contribution as applied previously – 27.5% for pension plus 2.5% for risk benefits – was invoiced in February 2021. The principal employer and trustees have undertaken a review of the scheme and are in the process of considering a Section 50a application to the Pensions Authority which delivers benefits to scheme members while maintaining the existing contribution rate.

## 29. Approval of financial statements

The board of directors approved these financial statements for issue on 4<sup>th</sup> November 2021.

## Schedules to the Income and Expenditure Account

For the financial year ended 30 September 2021

The following Schedules do not form part of the Statutory Financial Statements which are the subject of the Independent Auditor's Report on pages 9 to 11.

### Schedule 1 – Other interest income and similar income

|   | 2021<br>€        | 2020<br>€        |
|---|------------------|------------------|
| Investment income and gains received/receivable within 1 year | 1,456,850        | 1,970,475        |
| Investment income receivable outside of 1 year                | 58,919           | 39,376           |
| <b>Total per income and expenditure account</b>               | <b>1,515,769</b> | <b>2,009,851</b> |

### Schedule 2 – Other income

|   | 2021<br>€      | 2020<br>€     |
|---|----------------|---------------|
| Commission and fees                             | 31,632         | 32,275        |
| Rental income                                   | 6,000          | 6,000         |
| ECCU rebate                                     | 229,061        | -             |
| <b>Total per income and expenditure account</b> | <b>266,693</b> | <b>38,275</b> |



ST FRANCIS  
CREDIT UNION

# Schedules to the Income and Expenditure Account (continued)

For the financial year ended 30 September 2021

## Schedule 3 – Other management expenses

|   | 2021<br>€        | 2020<br>€        |
|---|------------------|------------------|
| Rent and rates                                  | 23,586           | 26,972           |
| Lighting, heating and cleaning                  | 52,379           | 48,487           |
| Repairs and maintenance contracts               | 82,654           | 84,051           |
| Printing and stationery                         | 35,894           | 53,209           |
| Postage and telephone                           | 79,301           | 89,109           |
| Promotion, advertising and donations            | 74,095           | 100,824          |
| Training costs                                  | 22,540           | 15,133           |
| AGM, chapter and other meeting expenses         | 87,564           | 51,054           |
| Travel and subsistence                          | 22,384           | 24,861           |
| Audit fee                                       | 36,285           | 35,895           |
| Board oversight committee expenses              | 410              | 800              |
| General insurance                               | 77,218           | 70,277           |
| Share and loan insurance                        | 493,633          | 492,138          |
| Legal and professional fees                     | 394,840          | 490,551          |
| Computer maintenance                            | 238,465          | 231,000          |
| Miscellaneous office expenses                   | 30,606           | 48,030           |
| Death benefit insurance                         | 176,652          | 167,418          |
| Affiliation fees                                | 12,392           | 13,532           |
| SPS contribution                                | 14,490           | 18,797           |
| Bank, ICB & CCR charges                         | 135,479          | 98,146           |
| Social fund reserve expenditure                 | 17,963           | 12,000           |
| Part utilisation of the social fund reserve     | (17,963)         | (12,000)         |
| Regulatory levies                               | 370,684          | 282,901          |
| <b>Total per income and expenditure account</b> | <b>2,461,551</b> | <b>2,443,185</b> |

## Report of the Board Oversight Committee

In compliance with the Credit Union Act, 1997 (as amended) (the Act) which requires every credit union to have a Board Oversight Committee (BOC), St Francis Credit Union has a three member BOC and each of these Committee members meets the membership criteria. All members of the BOC have attended appropriate professional training in order to meet the Fitness & Probity Regulations for credit unions.

Immediately following the 2020 AGM, the BOC chaired a meeting of the newly elected Board for the election of Officers to the Principal Posts, as well as to the vacant positions on the Nominating Committee. During our 2021 term of office, the BOC held a minimum of one meeting in every month and kept minutes of all meetings.

Legislation instructs the BOC to assess whether the Board has operated in accordance with Parts IV and IVA of the Act, and any regulations made thereunder, and to communicate to the Members at the Annual General Meeting its assessment of the Board of Directors' performance. The BOC are pleased to submit this written report to the Members at the 2021 AGM on the results of our reviews of the Board's compliance with relevant laws, governing documents and Rules, as well as the requirements of all regulatory bodies.

The Board of Directors and the management met often during the past year and made well considered decisions in order to protect the interests of its membership and lessen the unprecedented negative economic and societal challenges for individuals, businesses, and St Francis Credit Union.

The BOC was allowed unrestricted access to all meetings of the Board of Directors and its sub committees, as well as to all books and documents at St Francis Credit Union. Throughout the year, the BOC effectively monitored and examined the internal control systems and procedures, and produced evidence which demonstrated that the roles, responsibilities, and duties of the Board of Directors were fulfilled. An assessment document was used by the BOC which identified all relevant statutory obligations of the Board of Directors and all the BOC's opinions were validated. In accordance with Section 76O(1)(b) of the statutory obligations, the assessment evidence and the agreed actions were discussed with the Directors at Review Meetings held in March, June, August and November, and a written report of these Review Meetings was submitted to the Board.

As a result of our examinations, we are confident that the Board of St Francis Credit Union has acted in the best interest of its Members by maintaining the strategic objectives of the Credit Union and continues to give good governance.

At this time, the BOC would like to commend the Board of Directors, Louis Fay, the staff, and the volunteers who all performed their duties effectively, efficiently and compassionately, and to thank all these individuals for their assistance and complete co-operation whilst we carried out our duties.

**Catherine Brigdale, Nancy Crech and Dwight Hewett**  
**SFCU Board Oversight Committee**

# Standing Orders for Credit Unions for Virtual AGM (Republic of Ireland)

## 1. Voting

1. Each member shall be entitled to one vote irrespective of his/her shareholding, in accordance with section 82(2) of the Credit Union Act, 1997 (as amended).

Since this year's AGM will be a virtual meeting, voting on motions and elections will be by electronic means. Each member will be given the opportunity to exercise their vote electronically during the meeting.

## 2. Election Procedure - Electronic Voting

2. Following the announcement of nominations attendees will be given the opportunity to vote electronically "Yes" or "No" for each candidate. Those in attendance will be given 30 Seconds to record their vote. The mechanics of the electronic virtual voting process will be explained in more detail at the AGM by the Chair. Elections shall be in the following order:
  - a) nominations for auditor
  - b) nominations for members of the board oversight committee
  - c) nominations for directors.

The votes will be tallied electronically and verified by our Internal Auditor. When all elections have been completed and results become available the chair will announce the results.

## 3 - 4 Motions

3. Due to the specific difficulties we are facing in holding an Annual General Meeting this year due to Covid-19, the purpose of this year's AGM is to deal with the essential business of the credit union.

This includes reporting to members on the financial status of the credit union, declare a dividend/ interest rebate, and elect officers. Any other non-urgent matters will be dealt with at next year's AGM.

As such, there will be no motions from the floor due to the difficulties in managing same remotely.

Members will be invited to submit questions to the board via "Chat" button on the toolbar in the Zoom Webinar and the board will address these during the AGM.

4. The Chairperson's decision on any matter relating to these Standing Orders or interpretation of same shall be final.

## 5 - 9 Miscellaneous

5. The Chairperson of the credit union shall be the Chairperson of any general meeting, except where

he/she is not available, in which case it shall be the Vice-Chair, except where he/she is not available, in which case the Board shall decide amongst themselves who shall act as Chair of any general meeting.

6. The Chairperson may at his/her discretion, extend the privilege of the floor to any person who is not a member.
7. Matters not covered by the Agenda may be introduced under "Other Business" at the discretion of the Chairperson. At a virtual AGM in the current circumstances, this may not be practical, however, the option may be invoked if required.
8. The Chairperson shall have a second or casting vote in addition to his/her own vote on matters other than voting at elections where there is an equality of votes (Standard Rule 99(1)).
9. Any matter to be decided upon by a vote at the AGM shall, unless otherwise expressly provided for by law or the rules be decided upon by majority vote.

## 10. Adjournments

10. Adjournments of the AGM shall take place only in accordance with sections 81(1) and 80A of the Credit Union Act, 1997 (as amended).

## 11-17 Virtual Meeting Items

11. All non-presenting participants will be muted and have their cameras switched off to allow the smooth running of the meeting.
12. A member shall only address the meeting when called upon by the Chair to do so, when invited to contribute.
13. All members are asked to utilise the "chat" button on the bottom of the toolbar in Zoom Webinar to ask questions.
14. All members are reminded to conduct themselves in a professional manner. Please refrain from sharing any explicit, violent or inappropriate content.
15. Provision shall be made for the protection of the Chair from vilification (personal abuse)
16. All members are asked to turn their mobile phone on silent as even the vibrate setting can cause disruptions.
17. The AGM meeting will be recorded

# Directors, Staff and Committee Members

## Board of Directors

Madeline McCarthy (Chairperson), Martina Brennan, Owen Broderick, Michael Gallagher, Vincent Guilfoyle, Marian Hannon, Michael Horgan, Tony Hegarty, Patricia McCarthy (co-opted), Oliver O'Regan, Valerie Slattery, John Tierney (retired).

## Audit Committee

Martina Brennan, Michael Horgan, Madeline McCarthy, John Tierney (retired).

## Board Oversight Committee

Catherine Brigdale, Nancy Creech, Dwight Hewett.

## Credit Committee

Frank Barry, Owen Broderick, Kevin Collins, Mary Killeen, Margaret Mulvey, Valerie Slattery, Philip Twigg.

## Credit Control Committee

Michael Gallagher, Jim Maher, John Egan, Tim Hurley.

## Information Technology Committee

John Egan, Louis Fay, Sean Healy, Raymond O'Mahony.

## Investment Committee

Tony Hegarty, John Hogan, Gillian Crowe, Louis Fay, Sean Healy, Raymond O'Mahony.

## Membership Committee

Vincent Guilfoyle, Jim Maher, Louise Begley, Niamh Considine, Gillian Crowe, Louis Fay, Barbara Maher, Ray O'Mahony, Pat Sheehan, Ann Sweeney.

## Nomination Committee

Owen Broderick, Marian Hannon, Valerie Slattery.

## Promotion Committee

Vincent Guilfoyle, Oliver O'Regan, Mark Coleman, Louis Fay, Valerie Slattery.

## Risk Committee

Marian Hannon, Tony Hegarty, Valerie Slattery, John Tierney (retired).

## AML Committee

Louis Fay, Sean Healy, Aine O'Dwyer, Caroline Power, Aileen Talty.

## Staff

Louise Begley, Damien Browne, Michelle Clancy, Niamh Considine, Gillian Crowe, Sally Cunningham, Helen Curtin, Aoife Daly, Robert Daly, Mandy Danaher, Fiona Doyle, Olivia Dullaghan, John Egan, Louis Fay, Olivia Gallagher, Neil Greer, Sean Healy, Aileen Hennessey, Declan Honan, Tim Hurley, Margaret Keane, Sinead Kilkelly, Elaine King, Gurinder Kaur, Clare Lyons, Barbara Maher, Noel McGough, Eileen Moloney, Yvonne Moloney, Aine O'Dwyer, Raymond O Mahony, Paddy O'Malley, Caroline Power, Gary Roche, Lisa Roddy, Monica Ryan, Pat Sheehan, Angel South, Ann Sweeney, Aileen Talty, Nora Tiernan, Alice Woods.

## Internal Auditor

MOET Accountants, Suite 21, Whitethorns, Castletroy, Limerick.

## Auditor

Grant Thornton, Mill House, Henry Street, Limerick.

## Solicitors

John Halpin, Kerin Hickman & O'Donnell, Bindon Street, Ennis, Co Clare.

## Bankers

- AIB Bank Plc, Bank Place, Ennis.
- AIB Bank Plc, Town Centre, Shannon.
- Bank of Ireland, Bank Place, Ennis, Co Clare.
- Bank of Ireland, Shannon Industrial Estate, Shannon, Co Clare.
- Danske Bank, 3 Harbourmaster Place, International Financial Services, Dublin 1.

## Investment Advisors

- Goodbody Stockbrokers, Ballsbridge Park, Dublin 4.

## Investment Managers

- BCP, 71 Leeson Street Upper, Ranelagh, Dublin 4
- Goodbody Stockbrokers, Ballsbridge, Dublin 4.
- Investec, Georges Dock, IFSC, Dublin 1.
- Permanent TSB International Financial Services Centre, Dublin.
- Ulster Bank, College Green, Dublin 2.
- Davy, 49 Dawson Street, Dublin 2.

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